

Stephanie Lynn

226 Hill Street, Athens, GA 30601

Phone: (706) 372-2838

E-Mail: stsharp@uga.edu

Budget, Finance and IT Professional

IT Executive with more than 20 years of experience in Accounting and IT Management

Relevant Education and Experience

Education

The University of Georgia, Athens, GA

January 2015 – May 2021

Master of Public Administration (MPA), School of Public and International Affairs – 3.97 GPA

The University of Georgia, Athens, GA

September 1991 – June 1994

BBA in Accounting, Terry College of Business

Macon College, Macon, GA

September 1989 – June 1991

Associate's Degree in Business Administration

Financial Experience & Expertise

- Business owner in Athens for 17 years
- Wrote specifications, and managed design and development for the current Commitments system used by the Franklin College Budget Office
- Developed an in-house budgeting and accounting system for Franklin OIT
- Served as an interim budget analyst and substitute business manager for Franklin OIT
- Becoming an expert on new UGA Financial System Tools through Train the Trainer
- Intimate knowledge of the new UGA Budget Management system
- Deep understanding of the transformation of the UGA Chart of Accounts
- Strong foundation in fiscal management and public budgeting principles

Employment History

The University of Georgia, IT Senior Manager, Athens, GA

Dec 2013 - Present

- Oversee college-wide technology solutions for web sites and web applications
- Develop strategic and tactical plans to facilitate and coordinate the delivery of Web services.
- Develop and manage web development and support procedures, tools, and documentation.
- Serve an advisor to college-wide application and web services technology committees and other ad hoc project committees.
- Direct supervision of support staff

- Design and develop the documentation system for the UGA Elements Project
- **Co-Owner, President & CEO, Athens, GA** Oct 1997 – Dec 2013
 - Founded in 1997 as the first woman-owned technology company in Athens and one of the first in the state
 - Managed and directed up to 18 Full Time, Part time and contract staff
 - Assigned, coordinated, and reviewed work and activities of programming personnel.
 - Prepared budgets, including those for funding and implementation of programs
 - Prepared and presented reports concerning activities, expenses, budgets, other items affecting businesses or program services to staff.
 - Directed and coordinated financial and budget activities to fund operations, maximize expenditures, and increase efficiency and profitability.

Other Work History

Georgia Division of Public Health, Lead Technology Director/Webmaster
Atlanta, GA 1997-1997
Athens Technical College, Assistant to VP Academic Affairs
Athens, GA 1993-1995

Skills & Other Points of Interest

Certifications

Qualtrics Platform Essentials Certification Journey (L1)
HDI Support Center Analyst
ITIL Foundation

Software Expertise

QuickBooks
Adobe Creative Suite MS Office Suite
Drupal/Wordpress

Language Experience

B1 level in French

Board Participation

Treasurer, Joint Development Auth.

Athens-Clarke County and City of Winterville
Treasurer, Wild Rumpus Events LLC (2021-2014)
Secretary, Athens Cultural Affairs Commission

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Secretary, Aliens Cultural Affairs Commission (2011)
President, Wild Rumpus Novel Phillips

Treasurer, Athens Film Arts Institute (2019 – 2021) President/Vice President, Nuçi Phillips Memorial Foundation (2006-2011)

Treasurer, Four Athens Economic Development (2013 - 2018) Secretary, Jeanette Rankin Women's Scholarship Program (2006-2011)

Development (2013 - 2016) Scholarship Program (2000-2011)
Secretary, Athens Economic Development

Awards and Recognition

- Dancing with the Athens Stars 2022
- Recipient of Arts in the Community Grant 2020
- Recipient of UGA Presidents Venture Fund Grant 2019
- Graduate of Lead Athens and winner of Best Project Award (2016)
- 100 Hours of Volunteer Service Award UGA School of Public and International Affairs (2016)
- Bronze Presidential Volunteer Service Award (2016)
- Bulldog 100 Fastest Growing Business in 2009, 2010
- Three-time Athena Nominee
- 2009 Small Business Person of the Year Nominee for UGA SBDC

References

- Sarah Covert, Associate Provost for Faculty Affairs, (706) 542-0547, covert@uga.edu
- Usha Rodrigues, Associate Dean for Faculty Development, UGA School of Law, (706) 542-5562, rodrig@uga.edu